

BOARD OF TRUSTEES OF THE CITY OF LONDON ACADEMIES TRUST

Thursday, 19 March 2020

Minutes of the meeting of the Board of Trustees of the City of London Academies Trust held at the Guildhall EC2 at 9.00 am

Present

Members:

Andrew McMurtrie (Chair)	Deputy Claire James (by conference call)
Roy Blackwell (Vice-Chair)	Edward Benzecry (by conference call)
Peter Bennett	Dawn Elliott (by conference call)
Tijs Broeke (by conference call)	Lucas Green (by conference call)

Officers:

Kerry Nicholls	- Clerk
Mark Emmerson	- Chief Executive
Claire Hersey	- Chief Financial Officer
Katyryna Zamulinskyj	- Human Resources Director (by conference call)

1. APOLOGIES

Apologies for absence were received from Rehana Ameer and Ann Holmes.

The Chair thanked Trustees and Officers for attending the meeting, both in person and via conference call, and led the Board of Trustees in thanking both the teaching and non-teaching staff of the City of London Academies Trust, as well as the Trust's Central Team for their hard work and dedication in responding to measures to contain the COVID-19 (Coronavirus).

The Chair requested that the Clerk take the necessary steps to ensure that the quoracy of future meetings of the Board of Trustees would include Trustees attending by conference call and this would be taken forward following the meeting.

2. DECLARATIONS

There were no declarations.

3. MINUTES

RESOLVED, that the public minutes and non-public summary of the meeting held on 12 December 2019 be approved as a correct record.

4. COMMITTEE MINUTES

a) Minutes of the Finance, Audit and Risk Committee

RESOLVED, that the public minutes and non-public summary of the Finance, Audit and Risk Committee meeting held on 27 February 2020 be received.

b) **Minutes of the Standards and Accountability Committee**

RESOLVED, that the public minutes and non-public summary of the Standards and Accountability Committee meeting held on 6 February 2020 be received.

5. **COLAT ACADEMIES DEVELOPMENT PROGRAMME - UPDATE**

Trustees considered an update of the Director of Academy Development on the Academies Development Programme and the following point was made:

- It was likely that the capital build programme at the City of London Primary Academy Islington would be affected by the COVID-19 pandemic. There had been no delay to building works as at 18 March 2020, but the construction industry was highly likely to be affected by nation-wide measures to contain the virus.

RESOLVED, that Trustees note the update.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

7. **ANY OTHER BUSINESS**

There was no other business.

8. **EXCLUSION OF THE PUBLIC**

RESOLVED, that the public be excluded from the following items of business.

9. **NON-PUBLIC MINUTES**

RESOLVED, that the non-public minutes of the meeting held on 12 December 2019 be approved as a correct record.

10. **NON-PUBLIC COMMITTEE MINUTES**

a) **Non-Public Minutes of the Finance, Audit and Risk Committee**

RESOLVED, that the non-public minutes of the Finance, Audit and Risk Committee meeting held on 27 February 2020 be received.

b) **Non-Public Minutes of the Standards and Accountability Committee**

RESOLVED, that the non-public minutes of the Standards and Accountability Committee meeting held on 6 February 2020 be received.

11. **OUTSTANDING ITEMS**

Trustees considered a report of the Clerk setting out outstanding actions from previous meetings.

a) **Delegated Actions Digest**

Trustees considered a summary of the Clerk providing details of one action taken under Delegated Authority since the meeting of the Board of Trustees on 12 December 2019.

12. COLAT ACADEMIES DEVELOPMENT PROGRAMME - UPDATE - APPENDIX 1

Trustees considered a non-public appendix for Item 5: CoLAT Academies Development Programme – Update.

13. STRATEGIC PLAN REVIEW 2020-24

Trustees considered a report of the Chief Executive Officer on the City of London Academies Trust Strategic Plan Review.

14. CEO EXECUTIVE SUMMARY

Trustees considered an Executive Summary of the Chief Executive Officer.

15. CITY OF LONDON ACADEMIES TRUST – EXPANSION BY THE TRANSFER OF THE TWO CO-SPONSORED ACADEMY TRUSTS

Trustees considered a report of the Director of Academy Development on the proposed expansion of the Trust by the transfer of two academies co-sponsored by the City of London Corporation.

16. CHIEF FINANCIAL OFFICER'S UPDATE

Trustees considered an update report of the Chief Financial Officer.

17. HUMAN RESOURCES - UPDATE

Trustees considered an update report of the Human Resources Director.

18. DATA SUMMARY UPDATE

Trustees considered a report of the Chief Executive Officer presenting an update on key data relating to attendance, exclusions and off-rolling.

19. IMPACT VISITS UPDATE

Trustees considered a report of the Chief Executive Officer presenting the Spring Term summaries of the Impact visits.

20. ICT DIRECTOR UPDATE AND APPROVALS

Trustees considered an update report of the Director of Information Communication and Technology.

21. COLAT SCHOOLS SAFEGUARDING MONITORING UPDATE

Trustees considered a report of the Chief Executive Officer providing an update on Safeguarding Monitoring across Trust schools.

22. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD

There were no non-public questions.

23. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND TRUSTEES AGREE SHOULD BE CONSIDERED WHEN THE PUBLIC ARE EXCLUDED**

There was one item of other business.

24. **CONFIDENTIAL MINUTES**

RESOLVED, that the confidential minutes of the meeting held on 12 December 2019 be approved as a correct record.

25. **CONFIDENTIAL COMMITTEE MINUTES**

a) **Confidential Minutes of the Finance, Audit and Risk Committee**

RESOLVED, that the confidential minutes of the Finance, Audit and Risk Committee meeting held on 27 February 2020 be received.

b) **Confidential Minutes of the Standards and Accessibility Committee**

RESOLVED, that the confidential minutes of the Standards and Accountability Committee meeting held on 6 February 2020 be received.

26. **COLAT SCHOOLS SAFEGUARDING MONITORING UPDATE - EXTRACT FROM NON-PUBLIC REPORT**

Trustees considered confidential information on Safeguarding Monitoring across Trust schools.

The meeting closed at 10.35 am

Chair

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